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**SEECOF-8, INF.1**

**THE EIGHTH SESSION OF  
SOUTH-EAST EUROPEAN CLIMATE OUTLOOK FORUM (SEECOF-8)**

**27 – 29 November 2012, Podgorica, Montenegro**

**INFORMATION NOTE FOR THE PARTICIPANTS**

**BACKGROUND**

SEECOF was established in 2008 and till now has been conducted seven times – four times in the form of a face to face session (Croatia, 2008; Hungary, 2009; Serbia 2010, 2011), and three times in the form of on-line sessions (SEECOF-3, 5 and 7), co-facilitated by the South East European Virtual Climate Change Centre (SEEVCCC), hosted by the Republic Hydrometeorological Service of Serbia.

As a partner to the SEEVCCC, and one of the SEECOF process members, the Institute of Hydrometeorology and Seismology of Montenegro will host the next face to face SEECOF-8, which will be focusing on the winter season 2012/2013 (December, January, February).

**DATE AND VENUE**

The SEECOF 8 will be held from **27<sup>th</sup> to 29<sup>th</sup> November 2012**, at the premises of the Hotel Crna Gora (address: Bulevar Svetog Petra Cetinjskog 2, [www.hotelcg.com](http://www.hotelcg.com)), in Podgorica, Montenegro.

**SEECOF-8 FORMAT & REQUIREMENTS TO THE PARTICIPANTS:**

The SEECOF-8 is designed in a way to accommodate six sessions, out of which four are thematic:

Session I: Opening Session

Session II: Verification of the SEECOF-6 climate outlook

Session III: Verification of SEECOF-7 climate outlook

Session IV: Production of the climate outlook for winter 2012-2013

Session V: Interaction with the end-users

Session VI: Closing Session

The participants are encouraged to provide inputs to the Session IV: *Production of the climate outlook for winter 2012-2013*, as well as to take an active part in the discussions during the sessions, to enrich the debates and influence the outcomes.

SEECOF-8 would also provide the opportunity to engage in the dialogue with the end-users.

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**8<sup>th</sup> SEECOF**

**27 – 29. November 2012., Podgorica, Montenegro**



In addition, the participants are kindly requested to bring their own laptops, as the host institution has no renting possibilities.

Registration of the participants will take place half an hour before beginning of the Session. The exact time will be given in the Programme, which will be provided in due time.

## ACCOMMODATION



### *Hotel Crna Gora*

Address: Bulevar Svetog Petra  
Cetinjskog 2.

Phone. + 382 20 443 443

Fax.. + 382 20 634 294

E-mail. [recepcija@hotelcg.com](mailto:recepcija@hotelcg.com)  
[www.hotelcg.com](http://www.hotelcg.com)

Block reservations have been made at the Hotel Crna Gora, with the discount of **10 %** on the rooms' prices, as shown in the table below:

Room choice	<i>Night breakfast</i> +	<i>Half board</i>	<i>Full board</i>
Standard single room / french bed	74 €	84 €	94 €
Lux single room	89 €	99 €	109 €
Standard twin room / for two persons	99 €	119 €	139 €

\*Please note that the prices do not include the **residence tax** (0.60€ per person/daily) + **insurance** (1.00 € per person/daily).

The participants are requested to fulfill the Hotel Reservation Form attached to this Note, and to e-mail it to the City Tours Agency: [citytours@t-com.me](mailto:citytours@t-com.me), with a copy to Ms. Ivana Pavicevic: [ivana.pavicevic@meteo.co.me](mailto:ivana.pavicevic@meteo.co.me).

Hotel Crna Gora was built in 1953, and is located in the centre of Podgorica, close to the Parliament, and between two parks. It features a popular stone terrace, the City Café and a restaurant with Montenegrin specialties. The cuisine of the Hotel could be characterized as international, with the accent on the national specialties.



Hotel is located in the centre of the town, surrounded with bridges, walking areas and parks. Just nearby is Sloboda Street, which after 17:00h became a pedestrian area. Hercegovačka Street is also pedestrian area, with numerous cafes, restaurants, boutiques and shops.



Distance from Podgorica Airport to the Hotel "Crna Gora" is 8km (app.7 min).

### ADDITIONAL ACCOMODATION

In case you wish to stay in another hotel, here are few links to the web-pages of the hotels located closely to the Hotel Crna Gora:

[www.hotelpodgorica.co.me](http://www.hotelpodgorica.co.me)

[www.hotelkerber.co.me](http://www.hotelkerber.co.me)

### TRANSPORTATION

Transportation from the airport to the hotel and back to the airport will be organized by the Institute of Hydrometeorology and Seismology of Montenegro. Please make sure to fill in your flight number and the time of your arrival in the hotel Registration Form, so that you could be met at the airport.

In case of unexpected flight delay, please use taxi services which are available at the airport or call some of these numbers for the taxi service: ((+ 382)19700 / 19704 / 19705 / 19721).



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## VISA REQUIREMENTS

Some countries need a visa for entering their citizens in Montenegro, and they are listed in the Annex II, with information on competent consular missions in their countries for visa issuing. Additional information can be found on the website of Montenegrin Ministry of Foreign Affairs and European integration / [www.mip.gov.me](http://www.mip.gov.me).

Visa exemption of 7 days is for participants holding valid USA or Schengen visa.

For the participants requiring a visa for Montenegro, the Institute of Hydrometeorology and Seismology will provide an official invitation letter, upon receiving participant's request.

## LANGUAGE

The meeting will be held in English.

## INTERNET CONNECTION:

Hotel business centre offers free Wi-Fi internet access.

## CURRENCY AND BANKS

The currency in Montenegro is **Euro**.

Banking hours are from 8:00h to 19:00h on weekdays.

## WEATHER IN PODGORICA IN NOVEMBER:

Mean max T: 15.6 °C  
Mean min T: 7 °C  
Abs. daily max T: 18.9 °C  
Abs. daily min T: 2.2 °C  
Mean precipitation: 236 mm

Podgorica area code for domestic calls is **020** and for international calls **+ 382 20**.  
Podgorica power voltage is 220V and the frequency is 50 Hz.

## LOCAL ORGANIZER AND CONTACT DETAILS:

For any other information, please contact:

**Ms. Ivana Pavićević**, *Adviser for International Relations*

Institute of Hydrometeorology and Seismology

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Mob. + 382 67 899 995

E-mail: [ivana.pavicevic@meteo.co.me](mailto:ivana.pavicevic@meteo.co.me)

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